



## THE PAVILION EVENT SPACE RENTAL

### BOOK A PRIVATE DINING PARTY FOR UP TO 50 GUESTS

Make your next event a memorable one. Whether it's a bridal shower, rehearsal dinner, corporate gathering, or baby shower for friends and family - our Pavilion at The Windmill Winery Wine Tasting Room will help you create that perfect intimate setting with its beautiful private indoor/outdoor space.

The private event space comfortably seats up to 50 guests, perfect for any gathering. Our fully functional big glass doors give you the option to make your party private if that's what you're looking for. If you want a more lively feel to the party, we can roll them up and out of the way to immediately convert the area to an indoor/outdoor space.

**BOOKED WEDDING COUPLES RECEIVE 50% OFF VENUE FEES**

| Description                                                                                                                        | Venue Fee      | Staffing Fee  |
|------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|
| Venue fee during normal business hours (2-hour minimum for up to 25 guests)                                                        | \$200/hr + tax |               |
| Venue fee during peak event hours 3PM - 9PM on Thursdays and Saturdays (3-hour minimum for up to 25 guests)                        | \$300/hr + tax |               |
| Venue and staffing fees for rental outside normal business hours (3-hour minimum for up to 25 guests)                              | \$400/hr + tax | \$75/hr + tax |
| Additional Staffing Fee - over 25 guests (One staff member is required for every 25 guests)                                        |                | \$75/hr + tax |
| Additional Setup Fee (specific seating layout requests, etc.)                                                                      |                | \$75 + tax    |
| Large Party Gratuity - added to bar sales at the point of sale. (Any additional gratuity is optional. Tip jars will be available.) |                | 10%           |

Tables and chairs are included in your rental price. Linens may be provided at an additional fee or you can bring your own. Place settings and utensils are not provided.

Catering must be provided by a permitted, licensed, and fully insured commercial kitchen.

In the event that the contract sign date is 90 days or more before the event date, a non-refundable date retainer of 20% of the contract total is required to hold the date. 20% date retainer will be applied to contract total. Remaining contract balance will be due no later than 45 days prior to the event date. In the event that the contract sign date is less than 90 days before the event date, the entire contract total is required to hold the date.

Cancellation requests must be received no later than 30 days prior to the event date to qualify for a refund. Refund amount will be no more than 20% of reservation total. No refunds will be given for cancellations by Renter within 30 days of the event date.

*For more information or to book your event, please call (520) 528-2590  
or contact us at [wtr@thewindmillwinery.com](mailto:wtr@thewindmillwinery.com).*